

<b>Organisation</b>	Sulgrave Manor Trust
<b>Type of Vacancy</b>	Development Trustee - an experienced and successful development professional
<b>Region</b>	Northamptonshire, Oxfordshire, and Warwickshire
<b>Background &amp; Rationale</b>	<p>Sulgrave Manor Trust was established in 1921 to care for Sulgrave Manor, a Grade I-listed, Tudor house, near Banbury. We are an award-winning, accredited museum that has won significant grants from UK and US funders in recent years and draws visitors from across Europe and America.</p> <p>The Trust's responsibilities are:</p> <ol style="list-style-type: none"> <li>1. To preserve Sulgrave Manor, the ancestral home of the family of George Washington, the first President of the United States of America, for the public benefit;</li> <li>2. To provide and support education in subject areas relevant to Sulgrave Manor and its historic role in the history of Anglo-American relations and to the history, literature and institutions of the United States.</li> <li>3. To promote friendship and goodwill between the British and American peoples, and to celebrate Sulgrave Manor's historic and symbolic importance for the relationship between them.</li> </ol> <p>Sulgrave Manor is an accredited Museum, an independent charitable trust (charity no. 1003839) regulated by the Charity Commission, and a company limited by guarantee. Sulgrave Manor is a beautiful and symbolically important house, with fine gardens. Sulgrave's Trustees, staff, volunteers, and visitors think it wonderful, and wish its wonders to be better known.</p> <p>Trustees, who are also Company Directors, are responsible for the overall governance and strategic direction of the charity. They have independent control over, and legal responsibility for, the charity's management and administration.</p> <p>The Trust's Annual Reports are available at the Charity Commission website.</p> <p>The Trust has benefited greatly in the course of its history from the generous support of the National Society of the Colonial Dames of America, and from the Friends of Sulgrave Manor in the United States. The most recent examples of that generosity is evident in those two organizations' funding of major restoration works at Sulgrave in 2018-2020.</p> <p>In light of its recurrent need for significant expenditure upon the Manor and its small estate, and to build support for Sulgrave within the UK, the Trust Board has committed to a development campaign with the object of</p>

<p><b>The Role</b></p>	<p>raising £10 million in permanent endowment capital by 2030 to ensure the Manor’s long-term security.</p> <p>In order that the Manor approach and manage its development campaign to the appropriate standard, the Trust wishes to appoint to the Board an experienced and successful development professional. He or she will work closely with the Board, its Chair (Dr Nigel Bowles), and the Trust’s Chief Executive Officer (Ms. Alison Ray) to ensure the progressive success of the development campaign.</p> <p><b><u>Development Trustee - An Experienced and Successful Development Professional</u></b></p> <ol style="list-style-type: none"> <li>1. Taking a lead role on the Board, in full consultation with the Board and the Chief Executive, on development strategy;</li> <li>2. Set, shape and assist in the delivery of key objectives in the charity’s development plan, in collaboration with members of the Board and the Chief Executive;</li> <li>3. To provide the Board and the Chief Executive with guidance on the formulation and implementation of the Trust’s development strategy and, in particular, to identify, approach and cultivate major prospects;</li> <li>4. To give advice and support about individual and corporate giving, membership schemes, corporate sponsorship, and legacies.</li> </ol> <p><b>General responsibilities are, with the Board of Trustees, to:</b></p> <ol style="list-style-type: none"> <li>1. Ensure that the Trust formulates a development strategy designed to enable Sulgrave to flourish in perpetuity;</li> <li>2. Ensure that the strategy complies with the Trust’s governing document; with charity law; with company law; and with other relevant legislation or regulations;</li> <li>3. Ensure that the Trust is effectively and efficiently administered, and that principles of good governance as determined by the Charity Commission are followed.</li> <li>4. Attend quarterly daytime meetings at Sulgrave Manor and carry out agreed actions between meetings.</li> </ol> <p><b>How to Apply – by email to <a href="mailto:nigel.bowles@sulgravemanor.org.uk">nigel.bowles@sulgravemanor.org.uk</a></b></p> <p>Please send your current full <i>c.v.</i>, including details of two referees who will be contacted only with your consent, together with a supporting statement outlining how and why your skills and experience would be of benefit to the Trust, and your motivation for applying for the role.</p> <p><i>We are particularly keen to achieve a more diverse Board of Trustees and welcome applications from all sections of the community.</i></p> <p>The Trust will review all applications received and invite shortlisted candidates for interview.</p>
<p><b>Closing Date for Applications</b></p>	<p>20<sup>th</sup> September 2019</p>